## Your NYCDOE Student Account ID and Password

To retrieve your account ID and password:

- 1. Go to Student Account Self Service.
- 2. Enter your **9-digit Student ID (OSIS) number**. (You can find your Student ID number on a report card, your student ID card, or in your NYCSA account.)
- 3. Enter your birthday.
- 4. Click Continue.
- 5. If the information you enter matches your student record, your username will be displayed.
- 6. Your student ID is your username followed by @nycstudents.net. For example, if your username is JaneD, your student account ID is JaneD@nycstudents.net.
- 7. If you haven't already set up a password, you will be asked to set one up.
- 8. Pick a password that only you will know.
- 9. Re-enter your **password**.
- 10. Click **Update Password**.