



Steger School District 194

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May 21, 2021

Dear Steger School District 194 families, and students,

As the 2020 – 2021 school year draws to a close, our staff and teachers are already in full swing of preparations for the fall return to school. Part of this process involves the return, inventorying, and sanitization of student Chromebook devices. For this reason, we will be collecting student Chromebooks and chargers on the last day of school, June 4th, for students receiving **in-person instruction**.

We will be collecting Chromebook devices and chargers for our students receiving **remote instruction** on June 7th, and 8th. Below is a list of locations and times to return these items. Please note, if you have students at different schools, you will need to visit each school your children are attending to drop off their specific device.

Steger Primary Center – (Main Entrance Drop-off)

June 7 th	9:00am – 11:30am	Kindergarten
June 7 th	11:30am – 2:00pm	1 st Grade
June 8 th	9:00am – 11:30am	1 st Grade
June 8 th	11:30am – 2:00pm	Kindergarten

Steger Intermediate Center – (Circle Drive Drop-off)

June 7 th	9:00am – 11:30am	2 nd Grade
June 7 th	11:30am – 2:00pm	3 rd Grade
June 8 th	9:00am – 11:30am	4 th Grade
June 8 th	11:30am – 2:00pm	2 nd – 4 th Grade

Columbia Central – (East Entrance Drop-off)

June 2 nd	12:30pm – 3:00pm	8 th Grade
June 7 th	9:00am – 11:30am	5 th Grade
June 7 th	11:30am – 2:00pm	6 th Grade
June 8 th	9:00am – 11:30am	7 th Grade
June 8 th	11:30am – 2:00pm	5 th – 8 th Grade

Please ensure your child returns both items, as District 194 will assess a fee of \$35.00 for a missing or lost charger. Please contact your child's school should you have any questions regarding this process.

Sincerely,

Tim Tufts
Director of Technology

To ensure all students, staff, and stakeholders learn and grow together as a community