DONATION FORM

Office Use
Date Received
Item #
Storage Location

Donation Description:

Please include exact number of items, size, color, dates of service, expiration, number of people to be served (if appropriate) and other applicable details in your description.

_____

_____

_____

_____

_____

_____

_____ *Retail Value $* _____

Donation Type (Check One): ☐ Gift Certificate ☐ Merchandise ☐ Sponsorship $ _____

Delivery (Check One):

☐ Donor will deliver before _____

☐ Merchandise or certificate attached

☐ Solicitor will pick up by _____

☐ Cash/Check sponsorship attached

Donor Information:

Individual/ Business Name _____

Address _____ Zip Code _____

Contact Person and Title (if applicable) _____

Email _____ Phone Number _____

Donor Signature _____ _____Date _____

Solicitor Information:

Name _____

Email _____ Phone Number _____

Child's Name & Class _____

Note: All donated items become the property of PS 183 PTA

PS 183 PTA is a 501(c)3 not-for-profit organization Tax ID #13-3897940

Your donation is tax deductible in accordance with federal law

PS 183 PTA · 419 East 66th Street · New York, New York 10065 · Tel 212-734-7719 · Fax 212-861-8314