

**MOUNT PLEASANT COTTAGE SCHOOL UFSD**  
**Minutes of Regular Meeting**  
**Monday, June 12, 2023**

**1. Opening Items**

**1.1 Call to Order**

The Board of Education meeting of the Mount Pleasant Cottage School Union Free School District was called to order by Mrs. Rita Golden, Board of Education President at 7:30 pm.

**1.2 Roll Call**

Board Members Present: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich (arrived 7:45 pm), Mrs. Spieler, Mrs. Stein  
Also Present: Mr. Beovich, Mr. Rubbo, Ms. Leamon, Mr. Baier, Ms. Harris, Mr. Pompa, Mr. Nolan, Ms. Fernandez, Ms. Hepkins, Ms. Cosgrave, Ms. Hickey, Ms. Weitmann, Mr. Henery, Ms. Lawson, Ms. Plankl, Ms. Gaynor, Mr. Clemente, Ms. Bagby

**2. Correspondence**

**2.1 Claims Audit Report**

Mr. Rubbo shared with the Board Andrea Aitken's Claim's Report for claims paid by the District between April 1, 2023 and May 4, 2023.

**3. Meeting Minutes**

**3.1 Approval of Minutes of the May 15, 2023 Board of Education Meeting**

The Board of Education approved the minutes of the May 15, 2023 Board of Education Meeting.

Motion: Mr. Johnson

Second: Mr. Hucke

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Mrs. Spieler, Mrs. Stein

**3.2 Approval of the May 30, 2023 Special Board of Education Meeting**

The Board of Education approve the minutes of the May 30, 2023 Special Board of Education Meeting.

Motion: Mrs. Spieler

Second: Mrs. Stein

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Mrs. Spieler, Mrs. Stein

**4. Superintendent's Report**

**4.1 Census Report**

Mr. Rubbo shared the May Census Report with the Board.

**4.2 District Update**

Superintendent Beovich, Principal Leamon and Principal Harris provide District updates to the Board.

**4.3 Tenure Recommendation**

Ms. Harris provided a tenure recommendation for Mr. Michael Pompa who is being presented for tenure at this board meeting.

**5. Personnel - Tenure Recommendation**

**5.1 Recommendation for Tenure - Michael Pompa**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Tenure Recommendation of Michael Pompa in the tenure area of Assistant Principal. Mr. Pompa holds a valid New York State Professional Certificate - School District Leader - Professional Certificate, School Building Leader - Initial Certificate, and Students with Disabilities (Grades 1-6) - Professional Certificate and is hereby granted and appointed to tenure in the area of Assistant Principal in the Mount Pleasant Cottage School, Union Free School District effective August 16, 2023.

Motion: Mr. Johnson

Second: Mrs. Irwin

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **6. Board Policies**

### **6.1 Policy 8240 - Instruction in Certain Subjects (second reading)**

The Board conducted a second reading and adopted Policy 8240 - Instruction in Certain Subjects.

Motion: Mr. Johnson

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

### **6.2 Policy 5630 - Facilities: Inspection, Operation, and Maintenance (second reading)**

The Board conducted a second reading and approved Policy 5630 - Facilities: Inspection, Operation, and Maintenance.

Motion: Mr. Hucke

Second: Mrs. Stein

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

### **6.3 Policy 7420 - Sports and Athletic Program (second reading)**

The Board conducted a second reading and adopted Policy 7420 - Sports and Athletic Program.

Motion: Mr. Johnson

Second: Dr. Naidich

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **7. Business Matters**

### **7.1 Approval of Business Matters Consent Items**

With the consent of the Board, Mrs. Golden took items 7.2 through 7.24 under one motion.

### **7.2 Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account**

The Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of April 1, 2023 through April 30, 2023 was accepted.

### **7.3 Check Runs**

The check runs for the period of April 1, 2023 through April 30, 2023 were accepted as recommended by the subcommittee from: #57934 through #57954 in the amount of \$164,029.46.

### **7.4 Approval of Budget Transfers**

The Board of Education approved the attached budget transfers for the 2022-2023 school year.

### **7.5 Approval of 2023-2024 School Budget**

The Board of Education approved the proposed 2023-2024 School Budget in the amount of \$18,063,546.

### **7.6 Annual Organization Meeting**

That as permitted by Education Law Section 1707(2), the Board of Education designated Monday, July 10, 2023 at 7:30 pm as the date for its annual organizational meeting.

### **7.7 Approval of Agreement with Windsor Central School District**

The Board of Education approved an agreement for the provision of educational services to day students from Windsor Central School District during the period of July 1, 2022 through June 30, 2023.

### **7.8 Approval of Confirmation of Services with Putnam Northern Westchester BOCES**

The Board of Education approved a Confirmation of Services with Putnam Northern Westchester BOCES for Physical Therapy Services for July 1, 2023 - August 30, 2023 at the rate of \$113.00 per 30 minute session and, the Board of Education approved a Confirmation of Services with Putnam Northern Westchester BOCES for Speech Language Pathology Services for July 1, 2023 - August 30, 2023 at the rate of \$170. per hour.

### **7.9 Approval of Agreement with James Morales**

The Board of Education authorized the Superintendent of Schools and Board President to execute an Agreement, on behalf of the School District with Mr. James Morales, as presented to the Board at this meeting, whereby Mr. Morales shall perform contract services as a Physical Education/Health Teacher for the School District for the period commencing on July 1, 2023 and terminating on June 30, 2024. A copy of the Agreement shall be incorporated by reference within the minutes of this meeting.

#### **7.10 Approval of Agreement with Andrea Hepkins**

The Board of Education authorized the Superintendent of Schools and Board President to execute an Agreement on behalf of the School District with Ms. Andrea Hepkins, as presented to the Board at this meeting, whereby Ms. Hepkins shall perform contract services as a Social Studies Teacher for the School District for the period commencing July 1, 2023 and terminating on June 30, 2024. A copy of the Agreement shall be incorporated by reference within the minutes of this meeting.

#### **7.11 Approval of Agreement with Stephanie Cappello**

The Board of Education approved an Agreement with Stephanie Cappello for Occupational Therapy Services for the period of July 1, 2023 through June 30, 2024, for the hourly rates specified in the Agreement. A copy of the Agreement is incorporated by reference within the minutes of this meeting.

#### **7.12 Approval of Konica Minolta Maintenance Agreement**

The Board of Education approved the Konica Minolta Maintenance Agreement for a monthly amount for the per copy rates listed on the attached agreement for a period of twelve months commencing on June 26, 2023.

#### **7.13 Approval of Laserfiche User Proposal with Rockland BOCES**

The Board of Education approved the Laserfiche User Proposal from Rockland BOCES for Laserfiche access for Mount Pleasant Cottage School UFSD user for a fee not to exceed \$1,700.

#### **7.14 Approval of Proposal from LHRIC for Jamf**

The Board of Education approved the proposal from LHRIC for the revised cost for Jamf, previously approved on the LHRIC RFS at the May 12, 2023 Board Meeting. The additional charge is \$1,057.50.

#### **7.15 Approval of Agreement with Regal Pest Management**

The Board of Education approved an agreement with Regal Pest Management for a fee not to exceed \$1,800 for the 2023-2024 school year.

#### **7.16 Approval of Proposal from RENU Contracting & Restoration**

The Board of Education approved the proposal from RENU Contracting & Restoration - #P-404-23 – Mount Pleasant Cottage School UFSD - Classroom Door Opening to cut a classroom door opening in Room 125 in the amount of \$6,698.00 and authorizes the Superintendent or designee to execute any agreement associated with this proposal.

#### **7.17 Approval of Agreement with Honeywell Building Solutions**

The Board of Education approved an agreement with Honeywell Building Solutions for HVAC Maintenance Service Contract in the amount of \$53,713.59 for the period of July 1, 2023 through June 30, 2024. Fee is based on GSA contract #47QSWA18D0057.

#### **7.18 U.S. OMNI & TSACG Services Agreement Reinstatement**

The Board of Education approved a Services Agreement Reinstatement for Continuation of 403(b)/457(b) administration services by U.S. OMNI and TSACG for the 2023-2024 school year.

#### **7.19 Approval of Agreement with Altaris Consulting Group, LLC**

The Board of Education approved an agreement with Altaris Consulting Group, LLC for safety and security training and assessment and for on-site Safety, Security and Emergency Management Coordinator for a fee not to exceed \$138,372 for the 2023-2024 school year.

#### **7.20 Approval for Insurance Services for 2023-2024**

The Board of Education authorized the Board President or Superintendent to execute the Property & Casualty Insurance Client Authorization to Bind Coverage, as presented to the Board at this meeting, with Arthur J. Gallagher & Co. for \$236,218.

#### **7.21 Workers Compensation Insurance Renewal**

The Board of Education authorized the Board President or Superintendent to bind coverage for the 2023-2024 NYSIF Workers Compensation Insurance proposal, as presented to the Board at this meeting, by the Friedlander Group for an estimated amount of \$387,781. (Fee is distributed to NYSIF - \$378,013 and an Administration Fee to Friedlander of \$9,768.)

#### **7.22 Approval of Supplemental Memorandum of Agreement (Teachers)**

The Board of Education approved the Memorandum of Agreement between the Mount Pleasant Cottage School Union Free School District and the Mount Pleasant Cottage School Union Free School District Teachers Association signed June 5, 2023.

### **7.23 Award for External Auditing Services**

The Board of Education approved the award of Request for Proposals FY2023-2024-02 ("RFP"), which RFP was opened on June 8, 2023 for External Auditing Services to PKF O'Connor Davies, LLP. The contract resulting from this RFP shall remain in effect upon award through June 30, 2024 and will be renewable for up to four (4) additional one year periods, if mutually agreeable and subject to required Board approval. Extension options shall be exercised at the sole option and discretion of the Mt. Pleasant Cottage School UFSD. Continuance of any contract shall be dependent upon the Service Provider's ability to provide satisfactory service as set forth in this RFP.

### **7.24 Approval of Quote from Hudson Valley Door**

The Board of Education approved the quote from Hudson Valley Door and Hardware for the framing and instillation of one door for \$3,312.96.

Motion: Mr. Johnson

Second: Mrs. Stein

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **8. Personnel Matters**

### **8.1 Approval of Personnel Matters Consent Items**

With the consent of the Board, Mrs. Golden took items 8.2 through 8.20 under one motion.

### **8.2 Leave of Absence Assistant Principal**

The Board of Education approved a leave of absence for Brent Baier from his Assistant Principal position for the period of August 29, 2023 through June 30, 2024.

### **8.3 Appointment of Principal**

The Board of Education appointed Brent Baier as Principal - Edenwald School in the Mount Pleasant Cottage School Union Free School District, in the Principal Tenure area, to serve a three-year probationary appointment, effective on or before September 1, 2023 through August 31, 2026 at an annual salary of \$144,500 (prorated). Mr. Baier holds the following certificates: Students with Disabilities, Grades 7-12 - Social Studies, Professional Certificate, School Building Leader, Professional Certificate and School District Leader, Professional Certificate.

### **8.4 Civil Service Appointment**

The Board of Education approved the following appointment:

Name: Equeitha Bunch

Position: Teacher Aide

Building: Edenwald

Rate: \$20.00

Probationary Period: 12 - 52 weeks

Effective Date: May 22, 2023

### **8.5 Appointment of Teacher**

The Board of Education approved the appointment of Alicia DeThomas to a four-year probationary term as an Elementary Education Teacher, effective August 30, 2023 in the tenure area of Elementary Education. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four-year probationary period and may not receive an ineffective rating in the final year of probation. Ms. DeThomas holds the following certifications: Childhood Education (Grade 1-6) - Professional Certificate and Students with Disabilities (Grades 1-6) - Professional Certificate. Ms. DeThomas' salary will be \$66,438 BA40-MA Step 3.

### **8.6 Appointment of Leave Replacement Substitute Teacher**

The Board of Education approved the appointment of Katie O'Connor as a leave replacement substitute teacher effective May 24, 2023 through June 23, 2023 at a daily rate of \$260.

### **8.7 Summer School Appointments 2023**

The Board of Education approved the following Summer School Teacher Aide appointments effective July 10, 2023 through August 18, 2023 at their then current hourly rate.

Jose Questa

The Board of Education approved the revised hourly rate for Summer Teacher Tara Peters from \$44.60 (approved at the May 15, 2023 meeting) to \$46.31.

The Board of Education approved the Summer school appointments listed below effective July 10, 2023 through August 18, 2023 (unless otherwise noted):

**\*\*appointments effective June 12, 2023 through August 18, 2023**

<b>NAME</b>		<b>POSITION</b>	<b>LOCATION</b>	<b>HOURLY RATE</b>
Craig	Holcomb	Teacher	MPCS	\$42.88
Christopher	Palizza	Teacher	MPCS	\$42.88
Konstantina	Makos	Substitute School Psychologist	MPCS	\$42.88
Myles	Harris-Alston	Teacher Aide	MPCS	\$20.00
Christopher	Meadows	Teacher Aide	MPCS	\$23.10
Christopher	Grant	Substitute Teacher	MPCS	\$42.88
Aida	Fernandez	Substitute Teacher	Edenwald	\$46.31
Denna	Gentile	Teacher Aide	MPCS	\$20.00
Felicia	Simpson	Substitute Teacher	MPCS	\$42.88
Chloe	Pittman	Teacher Aide	MPCS	\$20.00
Carleigh	Carbonaro**	Teacher Aide	MPCS	\$20.00
Julia	Caico**	Teacher Aide	MPCS	\$20.00
Hayden	Klein**	Teacher Aide	MPCS	\$20.00
Daniel	Conning	School Psychologist	MPCS	\$42.88
Dahiana	Miseses	Teacher Aide	MPCS	\$20.00
Sonal	Ghei	Teacher Aide	MPCS	\$20.00
Michael	Huber	Teacher Aide	MPCS	\$20.00
Gerald	Gentile	Teacher Aide	MPCS	\$20.00
Ryan	Hoffman	Teacher Aide	MPCS	\$20.00
Diaz Franco	Noemi	School Counselor	MPCS	\$42.88

## **8.8 Resignations**

The Board of Education accepted the following resignations:

- Carrie Cosgrave, Math Teacher effective June 30, 2023
- Helena White, Teacher Aide - Edenwald effective June 6, 2023
- Cheyenne Stevenson, Teacher Aide - MPCS effective June 1, 2023

## **8.9 Retirement Revision**

The Board of Education accepted the following retirement revision:

- Christine Leamon, Principal - Retirement effective date revised from August 20, 2023 to August 29, 2023
- Frank Voltaggio, Special Education Teacher - Retirement effective date revised from August 30, 2023 to June 30, 2023

## **8.10 Resignation of Teacher for the Purpose of Retirement**

The Board of Education accepted the irrevocable letter of resignation for the purpose of retirement for Lisa Ann Griffin effective June 30, 2025.

## **8.11 Retirement Incentive for Exempt Employees**

The Board of Education provides the following retirement incentive to exempt employees during the 2023 - 2024 school year, who are or will be at the time of retirement, 55 years of age or older, have been employed to the District for at least 10 years, and are eligible to retire to receive benefits from the New York State Teachers' Retirement System (TRS) or New York State Local and Employees Retirement System (ERS):

1. The Exempt employee shall give written notice of resignation for the purpose of retirement to receive benefits from TRS or ERS, which ever is applicable, to the Superintendent of Schools by June 20, 2023 for a retirement effective on or before June 30, 2025.
2. The retirement incentive payment shall be \$750.00 for each full school year of service in this District.
3. The retirement incentive payment shall be made by July 30, 2023, into the exempt employee's Section 403(b) I.R.C. tax sheltered annuity plan (TSA) as a non-elective direct employer contribution, without a cash option. If the employee has not designated a TSA account to receive employer contributions or if the account designated will not accept employer non-elective contributions for any reason, then the District shall deposit the contribution, in the name of the employee, into a District endorsed I.R.C. 403(b) TSA account. In the event that the amount of the employer non-elective contribution to the employee's tax sheltered annuity account, when combined with the employee's elective contribution for calendar year 2023, would cause the 2023 contribution to exceed the maximum tax deferrable amount allowed by I.R.C. 415, such

excess amount above said maximum amount shall be deferred for payment into the employee's tax sheltered annuity account until January 2024.

#### **8.12 Resignation for the Purpose of Retirement**

The Board of Education accepted the resignation for the purpose of retirement from Sandra Shymonowicz, District Treasurer effective on or before August 31, 2025.

#### **8.13 Approval of Salary Adjustments for Terms & Conditions Staff**

The Board of Education approved the following salary adjustments for the Terms & Conditions Staff for the 2023-2024 school year effective July 1, 2023:

NAME	SALARY	%
Sheila Pappas	\$90,623	2%
Sheila Pappas - District Clerk	\$7,880	2%
Catherine Panzanaro	\$73,397	2%
Sandra Shymonowicz	\$93,135	2%
Sandra Shymonowicz - District Treasurer	\$12,134	2%
Robert Micucci	\$89,191	2%
Brianne Bohrman	\$75,643	2%

#### **8.14 Approval of Non-Recurring Payments for Terms and Conditions Staff**

The Board of Education approved the following one time non-recurring payment for the following Terms & Conditions Staff:

Brianne Bohrman - \$5,000  
Robert Micucci - \$5,000  
Catherine Panzanaro - \$5,000  
Sheila Pappas - \$5,000  
Sandra Shymonowicz - \$5,000

#### **8.15 Approval of Salary Adjustment for School Monitors**

The Board of Education approved a salary adjustment retroactive to July 1, 2022 of 3% for School Monitors actively employed as of June 23, 2023.

#### **8.16 Approval of Non-Recurring Payment for School Monitors**

The Board of Education approved that School Monitors employed with the District as of June 23, 2023 will receive a one time non-recurring payment of 3% of the adjusted 2022-23 base annual salary.

#### **8.17 Approval of Extra Duty Appointment**

The Board of Education approved that any work performed between July 1, 2023 and August 30, 2023 by teachers that occurs outside of summer school appointments will be compensated at a rate of \$40.00 per hour.

#### **8.18 Appointments for Breakfast, Bus Duty and After School**

The Board of Education approve the following appointments for Breakfast, Bus Duty and After School at a rate of \$40 per hour effective July 1, 2023 - June 30, 2024:

- Robert Adams
- Maxwell Allen
- Gregory Bell
- Vanessa Bernard
- Shawn Carter
- Ochean Cross
- David Douglas
- Marlon Green
- Ainsworth Hayles
- Tonya Lee
- Donsche Mims
- Joseph Mott
- Anthony Owens
- Damar Slater
- Tivon Smith
- Terry Strothers
- Michelle Thompson
- Corrine White
- Denise White
- Sharda Wilkins

- Susan Williams

The Board of Education approved the appointment of Frank Voltaggio for the After School Program at a rate of \$40 per hour effective July 1, 2023 - June 30, 2024.

### **8.19 Copy of Approval of Salary Adjustment for Bus Dispatcher**

The Board of Education approved the following salary adjustment for the 2023-2024 school year:

- David Rader, Bus Dispatcher, Hourly Rate - \$50.20

### **8.20 Leave of Absence**

The Board of Education approved a leave of absence for

- Teacher Aide - Nardia Sylvester effective June 14, 2023 through June 25, 2023
- Teacher Aide - Thalia De La Rosa effective June 22, 2023 through September 21, 2023

Motion: Mr. Johnson

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **9. Committee on Special Education**

### **9.1 Approval of Special Education Committee Recommendations**

The Board of Education approved the recommendations of the Mount Pleasant Cottage School District's Committee on Special Education as recommended and presented by the subcommittee.

Motion: Mrs. Stein

Second: Mr. Huckle

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **10. Public Comment**

### **10.1 Public Comment**

Mr. Henery expressed his thanks for all parties involved with the Teacher contract settlement.

## **11. Meeting Notification**

### **11.1 Announcement of July Board of Education meeting**

The next scheduled meeting of the Board of Education will be held on Monday, July 10, 2023 at 7:30 pm.

## **12. Executive Session**

### **12.1 Proposed Executive Session**

The Board of Education adjourned to Executive Session to discuss the employment history of a particular person or persons and to discuss collective bargaining under the Taylor Law pertaining to the Teacher Aide Unit.

Motion: Mrs. Spieler

Second: Mr. Johnson

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

### **12.2 Reconvene to Public Session**

The Board of Education reconvened to Public Session.

Motion: Mrs. Stein

Second: Mr. Huckle

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **13. Adjournment**

### **13.1 Adjourn Meeting**

The Board of Education adjourned the meeting at 8:46.

Motion: Dr. Naidich

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

Respectfully Submitted,

Sheila Pappas  
District Clerk