

**MOUNT PLEASANT COTTAGE SCHOOL UFSD**  
**Minutes of Regular Meeting**  
**Monday, December 12, 2022**

**1. Opening Items**

**1.1 Call to Order**

The Board of Education meeting of the Mount Pleasant Cottage School Union Free School District was called to order by Mrs. Rita Golden, Board of Education President at 7:31 pm.

**1.2 Roll Call**

Board Members Present: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein  
Also Present: Mr. Beovich, Mr. Rubbo, Ms. Leamon, Mr. Baier, Ms. Harris, Mr. Pompa, Dr. Torres, Mr. Nolan, Mr. Jacoby, Mr. Suarez, Mr. Nicolosi, Mr. David Shaw, Ms. Sherlock, Ms. Weitmann, Mr. Henery, Mr. Solano, Mr. Zbikowski

**2. District Clerk Pro-Tempore**

**2.1 Appointment of District Clerk Pro-Tempore**

The Board of Education appointed Catherine Panzanaro, as Clerk Pro-Tempore in the absence of the District Clerk, Sheila Pappas at the December 12, 2022 Board of Education meeting.

Motion: Mr. Carter

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

**3. Correspondence**

**3.1 Claims Audit Report**

Mr. Rubbo shared with the Board Andrea Aitken's Claim's Report for claims paid by the District between between October 3, 2022 and October 28, 2022.

**4. Meeting Minutes**

**4.1 Approval of Minutes of the November 14, 2022 Board of Education Meeting**

The Board of Education approved the minutes of the November 14, 2022 Board of Education Meeting.

Motion: Mrs. Irwin

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

**5. Superintendent's Report**

**5.1 Census Report**

Mr. Rubbo shared the November Census Report with the Board.

**5.2 Review of Revised Regulations and Forms**

The Superintendent shared an update to Regulation 7522R - Concussion Management, 7522R.1 - Strategies to Prevent Concussion and 5672F - New York State Security Breach Reporting Form.

**5.3 Introduction of District Safety Coordinator**

Superintendent Beovich introduced Mr. Michael Nicolosi, District Safety Coordinator.

**5.4 Early Childhood Program Update**

Dr. Torres and Mr. Suarez provided an update on the Early Childhood Program.

**6. Board Policies**

**6.1 Policy 7260 - Designation of Person in Parental Relation (first reading)**

The Board conducted a first reading of Policy 7260 - Designation of Person in Parental Relation.

**6.2 Policy 7512 - Student Physicals (first reading)**

The Board conducted a first reading of Policy 7512 - Student Physicals.

### **6.3 Approval of Board Policy Consent Items**

With the consent of the Board, Mrs. Golden took items 6.4 through 6.9 under one motion.

### **6.4 Policy 5681 - School Safety Plans (second reading)**

The Board conducted a second reading and adopted Policy #5681 - School Safety Plans.

### **6.5 Policy 6121 - Sexual Harassment in the Workplace (second reading)**

The Board conducted a second reading and adopted Policy #6121 - Sexual Harassment in the Workplace.

### **6.6 Policy 6215 - Probation and Tenure (second reading)**

The Board conducted a second reading and adopted Policy 6215 - Probation and Tenure.

### **6.7 Policy 7350 - Corporal Punishment/Emergency Interventions (second reading)**

The Board conducted a second reading and adopted Policy #7350 - Corporal Punishment/Emergency Interventions.

### **6.8 Policy 7522 - Concussion Management (second reading)**

The Board conducted a second reading and adopted Policy #7522 - Concussion Management.

### **6.9 Policy 7618 - Use of Time Out Rooms (second reading)**

The Board conducted a second reading and adopted Policy #7618 - Use of Time Out Rooms.

Motion: Mrs. Irwin

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **7. Business Matters**

### **7.1 Approval of Business Matters Consent Items**

With the consent of the Board, Mrs. Golden took items 7.2 through 7.13 under one motion.

### **7.2 Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account**

The Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of October 1, 2022 through October 31, 2022 were accepted.

### **7.3 Check Runs**

The check runs for the period of October 3, 2022 through October 28, 2022 were accepted as recommended by the subcommittee from: #57385 through #57460 in the amount of \$596,220.62.

### **7.4 Approval of Budget Transfers**

The Board of Education approved the attached budget transfers for the 2022-2023 school year and the Board of Education approved the attached budget transfers for the 2021-2022 school year.

### **7.5 Accept Corrective Action Plan**

The Board of Education of the Mount Pleasant Cottage School UFSD accepted and approved the Mount Pleasant Cottage School UFSD Corrective Action Plan in response to the Federal Funds Single Audit for Fiscal Year 2022 and authorizes the Superintendent or designee to execute the plan.

### **7.6 Approval of Proposal from Window Film Depot, Inc.**

The Board of Education approved the proposal from Window Film Depot, Inc. for Security Film installation for the Mount Pleasant Cottage School Building, The Edenwald School Building and The Annex for a fee not to exceed \$88,020 and authorized the Superintendent or his designee to execute any agreements related to this proposal. Window Film Depot, Inc. is a member of Keystone Purchasing Network.

### **7.7 Approval of Contract Amendment for Southern Westchester BOCES**

The Board of Education approved the Contract Amendment to participate in CoSer 555 for workshops and coaching to support teachers of students with autism during the 2022-2023 school year in the amount of \$48,000.

### **7.8 Approval of Change Order from American Recreational Products**

The Board of Education approved the change order proposal from American Recreational Products for modifications to the Shade Canopy installation at the Mount Pleasant Cottage School in the amount of \$2,385 and authorized the Superintendent or designee to execute any agreement associated with this proposal.

### **7.9 Approval of Ordinary Contingent Expense/Emergency Resolution**

WHEREAS, there are two boilers at the Mount Pleasant Cottage School ("School"), both of which are old, dating back to 1984, manufactured by a company that has been out of business since 2009, one of which boilers has been leaking; and WHEREAS, upon investigation by the District's Architect, BBS Architects, Landscape Architects, Engineers ("BBS"), it was determined that the boiler is leaking at the second to last section, right above the return drum nipple, and the firebox brickwork has been compromised as a result, as described in a letter from BBS to the District, dated December 5, 2022, incorporated herein by reference; and WHEREAS, upon the recommendation of BBS, due to the age and condition of the boiler, the difficulty in sourcing parts for the boiler and the likelihood that other sections of the boiler will have problems, as well as to ensure the safety, health and welfare of the students, staff and visitors at the School, and to preserve the School District's property, it is necessary to immediately replace the leaking boiler; and WHEREAS, the Board of Education is empowered to determine that the expense of the purchase and installation of a new boiler at the School is an ordinary contingent expense within the meaning of §2023 of the New York State Education Law and §170.2(l) of the Regulations of the Commissioner of Education and that the boiler replacement constitutes an emergency within the meaning of §103 of the General Municipal Law, to allow for the replacement of the boiler at the School, including incidental and related work, on an immediate basis without the necessity of competitive bidding;

THEREFORE, BE IT RESOLVED, that the Board hereby determines and declares that the cost of the replacement of one boiler at Mount Pleasant Cottage School, including incidental and related costs and expenses, constitutes an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(l) of the Regulations of the Commissioner of Education, and constitutes an emergency within the meaning of §103 of the General Municipal Law and hereby authorizes the expenditure of those funds necessary for such purposes; and BE IT FURTHER RESOLVED, that the Board, as the only agency involved in the emergency project and, therefore, lead agency, hereby determines that the replacement of one boiler and associated work at Mount Pleasant Cottage School, will not have a significant environmental impact and declares this project a Type II Action pursuant to '617.5(c)(1) (maintenance or repair involving no substantial changes in the structure or facility) and/or (10) (routine activities of educational institutions) of the State Environmental Quality Review Act regulations, and no further action is required; and BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent of Schools or designee to make transfers between and within functional unit appropriations in the general fund in order to pay the costs of this ordinary contingent expense.

### **7.10 Disposal of Assets**

The Board of Education approved the disposal of the items on the attached lists which have been deemed damaged, obsolete and/or beyond repair.

### **7.11 Approval of Agreement with the Beacon City School District**

The Board of Education approved an agreement for the provision of educational services to day students from the Beacon City School District during the 2022 - 2023 school year.

### **7.12 Approval of Settlement Agreement**

The Board of Education approved the terms of a Settlement Agreement and Release between the Mount Pleasant Cottage School Union Free School District and Employee #688, as presented to the Board at this meeting. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

### **7.13 Approval of Contract Amendment for Southern Westchester BOCES**

The Board of Education approved the Contract Amendment to participate in CoSer 555 to provide Professional Learning Sessions coaching, mid-year retreat and additional coaching sessions during the 2022-2023 school year in the amount of \$9,060.

Motion: Mrs. Stein

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **8. Personnel Matters**

### **8.1 Approval of Personnel Matters Consent Items**

With the consent of the Board, Mrs. Golden took items 8.2 through 8.9 under one motion.

### **8.2 Recommendation for Tenure - Maximilian Capshaw**

The Board of Education approved the Tenure Recommendation of Mr. Maximilian Capshaw in the tenure area of School Psychologist. Mr. Capshaw holds a valid New York State School Psychologist, Permanent Certificate and is hereby granted and appointed to tenure in the area of School Psychologist in the Mount Pleasant Cottage School Union Free School District effective December 14, 2022.

### **8.3 Resignation of Teacher**

The Board of Education accepted the resignation of Carol Bryson, Special Education Teacher effective January 20, 2023.

### **8.4 Civil Service Appointments**

The Board of Education approved the following appointments:

Name: Ulikia Alvarez  
Position: Teacher Aide  
Building: Edenwald  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: 11/21/2022

Name: Keyri Yance  
Position: Teacher Aide  
Building: Edenwald  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: 12/06/2022

### **8.5 Civil Service Resignations**

The Board of Education accepted the following resignations:

Justin Lyles, Teacher Aide, Edenwald. Effective date - November 23, 2022  
Tenishia Deacon, Teacher Aide, Edenwald. Effective date - December 16, 2022

### **8.6 Rescind Appointment**

The Board of Education rescinded the following appointments:

Trevor Everly - Co-Head Coach, Boys Basketball approved at the November 14, 2022 Board of Education Meeting  
Jhalil Mason, Assistant Coach Boys Basketball approved at the October 17, 2022 Board of Education Meeting

### **8.7 Appointment of Basketball Coach**

The Board of Education approved the the following appointment:

Ernest E. Wynn - Basketball Co-Head Coach with an annual stipend of \$2,750. effective December 5, 2022.

### **8.8 Appointment of Permanent Substitute Teacher**

The Board of Education approved the following appointments:

Kelly Happaney as a permanent substitute teacher effective November 30, 2022 at a daily rate of \$250.  
Joanne White as a permanent substitute teacher effective November 30, 2022 at a daily rate of \$325.  
Eileen Olivero as a permanent substitute teacher effective November 30, 2022 at a daily rate of \$325. (prorated hourly amount for available periods is \$55.74 per hour).

### **8.9 Employee Termination**

The Board of Education hereby terminates the employment of Employee #1150, a teacher aide, effective December 22, 2022 as recommended by the Superintendent of Schools.

Motion: Mrs. Spieler  
Second: Mr. Carter  
Final Resolution: Motion Carries  
Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **9. Committee on Special Education**

### **9.1 Approval of Special Education Committee Recommendations**

The Board of Education approved the recommendations of the Mount Pleasant Cottage School District's Committee on Special Education as recommended and presented by the subcommittee.

Motion: Mr. Carter  
Second: Mrs. Stein  
Final Resolution: Motion Carries  
Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **10. Public Comment**

### **10.1 Public Comment**

Having heard none, Mrs. Golden moved on with the agenda.

## **11. Meeting Notification**

### **11.1 Announcement of January Board of Education meeting**

The next scheduled meeting of the Board of Education will be held on Monday, January 23, 2022 at 7:30 pm.

## **12. Executive Session**

### **12.1 Proposed Executive Session**

The Board of Education adjourned to Executive Session to discuss legal matters, to discuss the employment history of a particular person or persons, to discuss collective bargaining under the Taylor Law pertaining to the Teacher's Unit and to discuss matters made exempt by federal or state law.

Motion: Mr. Carter

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

### **12.2 Reconvene to Public Session**

The Board of Education reconvened to Public Session at 8:41 pm.

Motion: Mrs. Irwin

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **13. Walk On Resolution - Added December 12, 2022 - Student Discipline Appeal**

### **13.1. Student Discipline Appeal**

BE IT RESOLVED, that the Board hereby authorizes its President to issue a letter on behalf of the Board regarding the Board's determination of a student discipline appeal from the Superintendent's decision dated October 27, 2022 as presented at this meeting.

Motion: Mrs. Irwin

Second: Mrs. Stein

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

## **14. Adjournment**

### **14.1 Adjourn Meeting**

The Board of Education adjourned the Public Session at 9:00 pm.

Motion: Mrs. Spieler

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mrs. Irwin, Dr. Naidich, Mrs. Spieler, Mrs. Stein

Respectfully Submitted,

Sheila Pappas  
District Clerk